

**AFTON CENTRAL SCHOOL ALUMNI ASSOCIATION MEETING**  
**PLANNING COMMITTEE**  
**DECEMBER 16, 2008**

**Attendees:** Ernie Cutting, Oscar Lerwick, Phyllis Lerwick, Kay Vail, Marge Secrest, Susan Kopyar, Judy June, Charlie Davis, Scott Latsha, Heather Reynolds, Charles Decker, Sharon Gohl-Muserallo

The meeting of the Executive Board was held at the Community Center in Afton and was called to order by Ernie C. at 6:40PM.

A motion to accept the minutes of September 9, 2008 as written was made by Sue K: 2<sup>nd</sup> by Scott L.

**Treasurer Report:** Kay V.

- Report was given and accepted
- Attached to original meeting minutes
- Details omitted here due to internet privacy concerns

**Newsletter:**

- Special “Thank You” to Judy J. for taking care of mailing newsletters
- Approx. 14 newsletters were returned
- The largest newsletter mailing is in the spring. All articles are due at the March meeting.
- Spring 2009 articles:
  - Sue K. article on Winter Arts & Crafts, gift fair with pictures
  - Article on new banner and picture
  - Charlie Decker will do articles on several people
  - Article on first graduating class
  - Include application for 2009 banquet
  - Articles from scholarship winners
  - Article from school principal
  - Charles Davis will do article on changes to data base
  - Article on mentor program
- Scott L. can prepare mailing labels

**Alumni Banquet:**

- Banquet will be held on Saturday, July 11, 2009
- The Silo Restaurant is not available this year. The American Legion is being considered. By July, the Legion will be able to seat up to 400. Ernie C. is checking the menu. Deposit of \$100.00 is needed to reserve.

**Website Report:** Scott L. – Report is attached

- 7,678 hits since 1/13/20008

### Minutes of December 16, 2008

- Wrote several PHP programs to collect and format member information into a list that can be “mail merged” in Word to generate mailing labels.
- Organize members’ records/information better by adding new fields.
- Added a field to store total donations for each member, and wrote some programs to tally the totals.

#### **New Business:**

- Alumni table at arts and crafts fair on Saturday, December 20, 2008
- Discussion followed on preparing baskets for a raffle and volunteers needed to attend the table

A motion to adjourn was made by Sue K; 2<sup>nd</sup> by Charlie D. Meeting adjourned at 7:45PM.

Respectfully submitted by Sharon Gohl-Muserallo.